



Great Hearts Louisiana, Inc.

STUDENT FEES POLICY AND PROCEDURES

Adopted: June 27, 2023

Revised: August 18, 2026

Pursuant to Louisiana Revised Statute §17:177, our Governing Board of Directors for Great Hearts Louisiana, Inc. may impose certain student fees or charges to help offset special costs incurred in the operation of specific classrooms or subjects. The Governing Board of Directors has developed and adopted the following policies and procedures regarding the assessment, collection, and use of fees charged to students and parents/ guardians.

This policy will be reviewed and revised annually as necessary.

STUDENT FEES:

"Fees" mean any monetary payment or supplies required as a condition of a student being enrolled in school or participating in any curricular or co-curricular activity. Fees shall not include supplies or monetary payment for extracurricular activities. Fees shall not mean the cost of school meals.

"Curricular Activities" are activities that are part of the instructional work that goes on in a classroom, laboratory, workshop, etc. relating to course curriculum, in which there is full involvement of the school instructional staff.

"Co-Curricular Activities" are activities that are relevant, supportive, that are an integral part of the program of studies in which the student is enrolled, and that are under the supervision and/or coordination of the school instructional staff.

"Extracurricular Activities" are those activities which are not directly related to the program of studies, which are under the supervision and/or coordination of the school instructional staff, and which are considered valuable for the overall development of the student.

Materials that are part of the basic educational program are provided with state and local funds at no charge to students. Students are expected to provide their own consumable items, such as pencils, paper, pens, erasers, and notebooks. Students may be required to pay certain fees or deposits as listed below:

Purpose of Fee	Fee Amount (not to exceed)	Use of Fee
Enrichment Fee	\$50	Materials, supplies, and resources that extend beyond the curriculum

Logistical	\$50	Planner, Meal Badge, Campus Security check-in system
Special programs	\$	For special courses offered and selected by students and parents
Extra-Curricular Activities (including Athletics)	\$250	Membership dues in voluntary student clubs/organizations/athletics and admission fees for extra-curricular activities
Extra-Curricular Activities	\$100	Items of personal apparel used in extra-curricular activities that become the property of the student
Security Deposit	\$50	A security deposit for the return of materials, books, supplies, or equipment
Personal Physical Education, Athletic Equipment and Apparel	\$50	A fee for personal physical education and athletic equipment and apparel, although a student may provide their own equipment or apparel if it meets reasonable requirements and standards relating to health and safety
School Merchandise/ Apparel	\$150	For voluntarily purchased items, such as student publications, class rings, pictures, yearbooks, and graduation announcement
Instruments/Uniform Rentals	\$75	A reasonable fee, not to exceed the actual annual maintenance cost, for the use of musical instruments and uniforms owned or rented by the academy
Dual Enrollment	\$50	An optional course offered for credit that requires the use of facilities not available on campus or the employment of an educator who is not part of the academy's regular staff
Other	\$50	A fee specifically permitted by any other statute

DAMAGE TO TEXTBOOKS/INSTRUCTIONAL MATERIALS

Parents and/or guardians may be required to compensate the academy for lost, destroyed, or unnecessarily damaged books and materials, and for any books which are not returned to the academy at the end of the school year or upon withdrawal of the student. Under no circumstances may a student be held financially responsible for fees associated with textbook replacement.

Compensation by parents and/or guardians may be in the form of monetary fees or community/school service activities, as determined by the academy. In the case of monetary fees, fines shall be limited to no more than the replacement cost of the textbook or material, but may, at the discretion of the academy, be adjusted according to the physical condition of the lost or destroyed textbook. The academy may waive or reduce the payment required if the student is from a family of low income and may provide for a method of payment other than lump-sum payment.

In lieu of monetary payments, both the academy and parents/guardians may elect to have students perform school/community service activities, provided that such are arranged so as not to conflict with school

instructional time, are properly supervised by school staff, and are suitable to the age of the student.

ECONOMIC HARDSHIP FEE WAVIER/REDUCTION

An academy may waive any fee or deposit if the student and parent/guardian are unable to pay due to economic hardship. The economic hardship criteria which shall include, but not limited to, the same standards as those of Free and Reduced Lunch.

A request for such a waiver may be made using the academy's *Student Cost Waiver Application*, which is distributed at the academy's front office.

A completed application may be submitted to the Head of Lower/Upper School or their designee for consideration. Notification of eligibility for waived or reduced costs is determined using the same standards as those of Free and Reduced Lunch. A written decision on the waiver request will be rendered within five (5) school days of the date of receipt of the request. Should the initial request for a waiver be denied, a written appeal may be made to the Executive Director or his/her designee, who shall respond to the appeal in writing within five (5) school days of receipt of the appeal.

COLLECTION OF FEES

Fees may be paid through the online payment portal on the academy's website or by cash and/or check at the academy's front office and a receipt will be issued.

Collected fees will be used as they are identified above.

NON-PAYMENT OF FEES

Students and parents/guardians will be accountable for non-payment of fees. The academy will work with the students and parents/guardians to collect such unpaid fees.

Pursuant to Louisiana Revised Statute §17:112(C), students should not be denied or delayed admission nor denied access to any instructional activity due to failure or inability of their parent or guardian to pay a fee. Report cards and other academic records cannot be withheld for failure to pay a fee.